



Embassy of Estonia
New Delhi

Application should be submitted at the local Visa Facilitation Centre VFS. Estonia Visa Application Centre
Website: <https://www.vfsglobal.com/estonia/india/>

Online completed visa application: <https://eelviisataotlus.vm.ee/>

Checklist for Schengen Visa: OFFICIAL DELEGATIONS		YES	NO
1	Valid passport - issued within the last 10 years and with at least 3 months validity after the scheduled return, with at least two empty pages along with old passports (If not, FIR or proof of cancellation)		
2	Application form – completed, signed twice by the applicant. If the applicant is a minor, visa application signed twice by legal guardian (Proving the custody of a minor child, apostilled birth certificate, divorce papers etc)		
3	One passport photograph – not older than 6 months (35mm x 45mm) in color with white background with no software corrections.		
4	Travel health insurance - Valid in Schengen countries with a coverage of at least 30,000 EUR for the entire duration of stay in the Schengen area https://www.vfsglobal.com/estonia/india/pdf/Travel-Insurance-Companies-Family.pdf		
5	Proof of accommodation – <ul style="list-style-type: none"> - Hotel reservations, rental of holiday home or campus residence reservation - If the applicant intends to stay with a family member or a friend, proof of sponsorship and/or private accommodation from the host - If the applicant is travelling to several Member States, proof of accommodation in each of them 		
6	Proof of means of transport – flight return tickets and itinerary (<u>please do not buy tickets before obtaining the visa!</u>)		
7	Proof of financial means - All documents have to be ORIGINALS , in format A4. <ul style="list-style-type: none"> - <u>Last 3 months personal bank account statements with stamp and signature of Bank.</u> - Personal <u>ITR</u> acknowledgement receipt page for the <u>last 2 assessment years</u> If employed : <ul style="list-style-type: none"> - <u>Last 3 months salary slips and last 3 months salary bank account statements (stamped and signature of the Bank).</u> If self-employed and/or company owner : <ul style="list-style-type: none"> - <u>Business registration certificate</u> / Partnership Deed / Proof of proprietorship or other proof of ownership. Last 3 months personal and business bank account statements (stamped and signature of the Bank). If retired : <ul style="list-style-type: none"> - Personal pension bank statement for the last 3 months (stamped and signature). - Proof of regular income generated by ownership of property or business. If sponsored : <ul style="list-style-type: none"> - proof of sponsorship and/or private accommodation (personal bank statements for the last 3 months (stamped, signature of the Bank; proof of work or ownership of business and ITR acknowledgement receipt page for the last 2 assessment years) 		
8	Copy of official invitation from Estonian authority/organisation		

9	Note verbale issued by the sending authority(ies) concerned confirming: a) the identity of the applicant b) the purpose of the journey (meetings, consultations, negotiations or events held by intergovernmental organisations); c) the period and place(s) of intended stay.		
10	Passport copy of 1 st page (bio data) and last page of the passport		

I have understood that I have submitted the above-mentioned documents to the Visa Application Centre. By signing this form, I hereby confirm that all the information stated in the documentation is true.

In case of missing documents:

I also understand that by signing this form, the visa application will be examined without the requested documents as mentioned above and that the decision may be to my disadvantage.

Name of the applicant: _____

Email: _____

Signature: _____

Location: _____

SO Name: _____

Date: _____